DR. JORETTA ROBERTS-CAREY, MD

Western Atlantic University School of Medicine
Department of Foundational Sciences
Freeport, Bahamas

July 1, 2021

Dear Members of the Search Committee:

I am writing to apply for the position of Instructor in the faculty of Foundational Sciences as advertised on your website. When reviewing the position requirements and your organization's website, I was excited to find that my qualifications and personal strengths align with your needs and mission.

I bring a comprehensive set of skills that I believe will be valuable to the WAUSM family. In my role as an Adjunct Lecturer for the past 5 years, I honed my abilities in lesson planning and technology integration, providing a firm foundation for the position of Instructor. My collaboration, people centric-nature and compassion have afforded me excellent communication skills.

I am excited to contribute my talents and proficiency in problem solving and critical thinking toward team effort and development. As an engaging communicator in group and individual instruction, my focus on building strong professional relationships has been an asset throughout my career in teaching.

You may notice a gap in my employment history. During this period, I elected to further my studies by enrolling in medical school. Though my journey was quite interesting, the time that I was able to commit to my education has been invaluable to my personal and professional growth and I am eager to be able to apply this knowledge and skill set to the job.

Please review my enclosed curriculum vitae, credentials, and other supporting documents for a more in-depth illustration of my work history and accomplishments. I would be more than happy to supply any further documentation as needed.

It is truly admirable to witness your commitment and investment in establishing an institution that has risen to meet the demand of preparing physicians that are much needed by our global community. It is even more intriguing that such a meaningful undertaking is unfolding right here in my hometown of Grand Bahama possibly allowing me to make a unique contribution to the beloved field of healthcare as a local stakeholder. I am eager to discuss how my personality and background fit the role of an Instructor in this vital community that you are establishing.

I look forward to making history with you as a member of your inaugural team. Thank you for your time and consideration of my candidacy.

Warm regards,

Dr. Joretta Roberts-Carey, MD

DR. JORETTA ROBERTS-CAREY, MD

PERSONAL PROFILE

Healthcare professional with a background in science education at the tertiary, secondary and primary levels.

EDUCATION SPECIFIC

I am passionate about assisting others wishing to pursue careers in the medical field by providing engaging, dynamic and informative lectures supported by the application of practical skills and interactive learning modules. This allows students to not only meet their educational goals, but to positively impact the communities in which they thrive.

CLINICAL SPECIFIC

As a proponent for health and wellness, I aim to connect with patients to identify and assess their specific needs and responsibly apply the appropriate interventions needed in a comfortable environment. In providing a superior level of service, patient education is also vital to assisting patients in improving the overall quality of their lives.

COMPETENCIES

•Integrative Learning Approach
•Microsoft Office Suite
•Incorporation of Digital Tools
•Facilitator of STEM Oriented Learning
•Classroom Management
•Conflict Resolution
•Strong Interpersonal Skills
•Team Spirited
•Effective Communicator

EDUCATION

American International Medical University, St. Lucia, West Indies

College of Medicine | Mar 2013 - Sept 2015

Doctor of Medicine

Completion of Clinical Sciences Programme and attainment of M.D degree

American University of Antigua, Antigua, West Indies

College of Medicine | Aug 2006 - Dec 2008

Enrolled in Doctor of Medicine Program

Completion of Basic Sciences component of medical education

Howard University, Washington, D.C.

College of Arts & Sciences | Aug 1999 - May 2003

Bachelor of Science: Major-Biology, Minor Chemistry

- Member of Golden Key International Honor Society
- Member of Beta Kappa Chi Scientific Honor Society

College of the Bahamas, Northern Campus, Freeport, Bahamas

College of Sciences | Spring Semester 1999

General Education Cources

TEACHING EXPERIENCE

University of the Bahamas - Northern Campus, Freeport Bahamas

Adjunct Lecturer | Spring Semester 2021 - Present

- General Biology - Currently

Bahamas Institute of Business & Technology, Freeport Bahamas

Adjunct Lecturer | Winter Semester 2017 - Present

- Pharmacology 1
- Medical Law & Ethics
- Human Anatomy & Physiology
- Introduction to Medical Assisting
- Introduction to Health Careers

Terreve College, Freeport Bahamas

Adjunct Lecturer | Mar 2016 - Dec 2018

- Microbiology 1 & 2
- Biology 1 & 2
- Immunology
- Introduction to Pharmacology
- Parasitology
- Introduction to Pharmacy
- Human Growth & Development
- Introduction to Medical Assisting
- Nutrition
- Medical Office Procedures
- Medical Terminology

CLININCAL EXPERIENCE

American International Medical University

Clinical Rotations at various hospitals and clinics throughout St. Lucia

Mar 2013 - July 2015

Clinical Sciences

Core Rotations:

- Internal Medicine
- Family Medicine
- Surgery
- Pediatrics
- Obstetrics & Gynecology
- Psychiatry

Elective Rotations:

- Community Medicine
- Dermatology
- Infectious Disease
- Alternative Medicine
- Ophthalmology
- Orthopedics
- Oncology

Responsibilities include:

- Observing, monitoring and recording patient vitals including temperature, pulse, respiration rate and blood pressure.
- Taking Patient History
- Performing Patient Physical Examinations
- Ward Rounds
- Providing clinical and bedside support to senior house officers and registered nurses regarding patient care
- Assisting in administering medication to patients
- Educating patients during outpatient clinical visits, admission and discharge, home visits and health fairs.
- Patient documentation inclusive of clerking, admission, progress notes, discharge summaries, lab requisition sheets
- Power Point presentations on various health related topics during peer review sessions
- Patient Case presentations
- Collecting samples for blood analysis, Intravenous line placement, urinary catheter insertion and removal, and paracentesis (under supervision).
- Assisting in Operating Theatre

TEACHING EXPERIENCE CONT.

Ministry of Education

Posted at St. Paul's Methodist College
Aug 2004 - June 2006

Grade 10 Biology and Grade 7 General Science Instructor

Responsibilities include:

- Classroom management
- Preparing Lesson Plans
- Constructing assignments and examinations
- Preparing for BJC and BJCSE national examinations

Achievements:

- Advisor- Bahamas National Trust Science Competition National Winners in Junior High Division
- Spelling Coach- Grand Bahama District Spelling Bee 1st place Winner and Bahamas National
- Spelling Bee 3rd place Winner
- Advisor and Coach- Science Club and High School Science Team

GENERAL RESPONSIBILITIES AS AN INSTRUCTOR & FACILITATOR

•Assisting students individually in recognizing their strengths in the learning process and how they can build upon those strengths not only to improve their course grades, but also to effectively disseminate the information acquired to others

•Creating and developing Course Outlines

•Managing inclusive of attendance records, marking and grading of assignments and examinations

•Constructing examination material utilized for End of term and Mid-term examinations, Quizzes, etc.

•Assessing students' progress through oral and written quizzes, Mid and End of term examinations

•Providing practical exercises to ensure cohesiveness with and reinforce what is learned in theory

•Facilitating the application of core learning values by engaging students in problem-solving modules applicable to Bahamian and global challenges

•Fostering an atmosphere that encourages collaborative efforts to come up with solutions that work best in terms of efficiency and effectiveness

•Incorporating technology into teaching methods and presentations wherever possible while encouraging students to research the latest technological advancements on the subject matter presented

•Facilitating students to obtain knowledge on the latest medical developments in their fields of study

OTHER INTERESTS

Talk Show Host- Full S.T.E.A.M. Ahead: brought to you by the RBN TV Network, this show aims to engage, empower and educate persons of all ages on STEAM related topics (Completed 14 episodes in Season 1 which aired through Fall of 2020)

Alum- United States Embassy's Academy of Women Entrepreneurs: international program focused on training women in business and entrepreneurship. (Graduation, May 2020)

Member and Advocate for Youth and STEM- Women United, Northern Bahamas Chapter: organization concerned with advancing the United Nations' sustainable development goal #5 to achieve gender equality and empower all women and girls within the Bahamas and worldwide.

Founder and Educator- Bright Minds STEM Kids Club: equipping primary-aged children to develop problem solving skills, critical thinking, effective communication and collaboration to create useful tools to assist their local and global communities.

Patron- The Dr. Joretta Roberts-Carey BRIGHT MIND AWARD – annual scholarship award for primary school student established in 2018 in recognition of stellar performance in STEM subjects, with a concentration in Science.

Volunteer Judge- Girl in STEM Video Competition (February 2020): facilitated by FemSTEM Bahamas in conjunction with the Department of Gender & Family Affairs to commemorate the National Day of the Girl. Female students from various islands participated in a virtual competition to present ideas on how STEM usefulness enhances our daily lives.

Bahamas Liaison- ImagineU: Engineering Our Future Conference: facilitating children, grades 6th-8th, in a full day of STEM activities from both public and private institutions all over the island.

Servant Leader- Bahamas Faith Ministries International, Freeport Campus: Millennials and Children's Ministries

REFERENCE LIST

REFERENCES AVAILABLE ON REQUEST

Ann M. Albury
Director, Education Division
The Bahamas Natural Resources Foundation
Nassau, Bahamas
education@bahamasnaturalresources.org or
educationalconsultant03@gmail.com
(242) 806 6648

La'Verne Gardiner
Acting General Director
Bahamas Institute of Business & Technology
Freeport, Bahamas
lg.bibt@gmail.com
(242)602 0997 or (242) 826 6278

Raquel Beneby-Hart, J.P.
Executive Producer
RBN TV Studio
Nassau, Bahamas
rbntvstudio@gmail.com or raquel.beneby@gmail.com
(242) 804 4770

Dr. Paula Mortimer, PhD.
Coordinator, Nursing Program
Terreve College
Freeport, Bahamas
paulaa39@hotmail.com
(242) 727 3327 or (242) 373 7650

Dr. Vincent Burton, FRCA, MBBS
Consultant of Anesthesiology Dept. & ICU
Public Hospitals Authority
Rand Memorial Hospital
Freeport, Bahamas
(242) 727 2004

Dr. Natasha Innocent-Thomas, M.D.
General Practitioner
Black Bay Medical Center Phase 3
Vieux Fort, St. Lucia
natasha.g.innocent@gmail.com
(758) 454 3396 or (758) 717 1711